

# FIRE MONKEY INTERNATIONAL, INC.

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*To All New MONKEY BARRZ Clients:*

*Welcome to the world of Professional Hair Extensions. You have my sincerest thanks for choosing MONKEY BARRZ and congratulations on your exciting new purchase! Whether you're just starting in this new venture or upgrading your present equipment, I know you'll experience the utmost satisfaction and confidence using the MONKEY BARRZ HAIR EXTENSION ADHESIVE SYSTEM. I have compiled the basic equipment and forms necessary to efficiently and expertly master the art of extending hair. All you have to do is practice the method, spice it with your own talent, and voila'!*

*Fire Monkey International is dedicated to your growth and success as an extension artist as well as an all round professional in the beauty industry. Adding hair extensions to your salon menu or specializing in hair additions alone can help you achieve career and financial goals only dreamed of before. Believe me, I'm speaking from my own true-life experience.*

*Along with quality equipment, not to mention the MONKEY BARRZ ADHESIVE, I have found that having the proper paperwork to support you through the extension process to be extremely helpful and important. For your convenience I have enclosed an incredible package of support material that I designed and used in my own salon. Feel free to duplicate these forms to assist you in communications between you and your hair extension clients. You may also download additional Bizness Package forms directly from my website at [www.monkeybarrz.com](http://www.monkeybarrz.com).*

*Again, thank you and welcome to Fire Monkey. I am looking forward to many happy and profitable days together. Please read all the enclosed material. If you have any questions just call me..... that's why I'm here!*

*Best wishes,*



*Sherl Fretheim  
President*

# IMPORTANT

Before using the **MONKEY BARRZ HAIR EXTENSION ADHESIVE SYSTEM**, PLEASE read the following carefully:

- ➔ **MONKEY BARRZ** is to be used by licensed Cosmetologists only.
- ➔ Please read and familiarize yourself with the enclosed forms.
- ➔ It is advisable to have a copy machine available to:
  - Make copies of the forms for you and your clients to fill out.
  - Make a copy of the following consultation forms after they are filled out. Send one home with your client and retain one for your records.

“ESTIMATED COST OF SERVICES”

“DEPOSIT AND CANCELLATION POLICY”

- During the extension process, have your client read the “**AFTER CARE INSTRUCTIONS AND MAINTENANCE AGREEMENT FOR MONKEY BARRZ HAIR EXTENSIONS**”. Fill out the last page and have your client sign it. Make a copy of the entire agreement to send home with him or her. Retain one copy for your records.
- There is a small fold out pamphlet enclosed in each and every bag of **MONKEY BARRZ HAIR EXTENSION ADHESIVE**. Please read the pamphlet for additional information and tips for using **MONKEY BARRZ**.

## ➔ **PREPPING THE EXTENSION HAIR**

When you receive your client's extension hair, you need to immediately check it for correct color, texture and length. If everything looks good, you should proceed with “prepping” the hair for the appointment. This entails chelating the hair with a deep cleansing or stripping shampoo to remove all coatings applied to the hair during its manufacturing process. This is especially important at the “root end” of the hair (wefted or not) where you will be applying the **MONKEY BARRZ**. Not only will this ensure you are applying glue directly to the hair, and not be a “release agent”, but it will allow you to see if the hair is suitable to use for the extensions. Once in a while, extension hair will mat due to “inverted cuticle” hairs, or poor processing. It is much better to find this out in advance, rather than after it has been applied to the client's head. Check your hair supplier's policy for returning hair that either mats severely after washing or doesn't match the color you ordered from their color ring.

- Tip: Always wash the hair in a downward motion, working the shampoo from the top (root end) of hair, to the points (bottom). Never scrunch or wad the hair up during this process as even really good hair can become unnecessarily tangled during the deep cleansing process. This is also true after the extensions have been applied.

*\*Matted hair is impossible to comb out, whereas simply tangled hair should comb out relatively easy, especially once conditioner is applied.*

*Once the hair is shampooed, you may apply conditioner 3-4 inches away from the root end (wefted or unwefted) through to the points or bottom. Do not allow conditioner to come in contact with the root ends during the rinsing or drying phase of the preparation. The hair must be chelated, free of conditioner and 100% dry before applying the MONKEY BARRZ ADHESIVE.*

➔ **PREPPING THE CLIENT'S HAIR**

*It is extremely important to properly prepare the client's hair for the process. Failing to do so may compromise the integrity of the bond. Use a deep cleansing or stripping shampoo to produce "squeaky-clean" hair on your client's head. If conditioner is necessary to comb through your client's hair, apply the conditioner 3-4 inches away from the scalp. Rinse thoroughly and avoid brushing any conditioner back up to the scalp during the drying process. The hair must be 100% dry before applying the extensions with MONKEY BARRZ.*

*Do not attempt any further chemical services or get the MONKEY BARRZ HAIR EXTENSION ADHESIVE wet for 24 hours after it has been applied.*

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➔ *Please note that MONKEY BARRZ HAIR EXTENSION ADHESIVE may not be suitable for all clients. To safely introduce MONKEY BARRZ, practice your consultation, application and maintenance techniques on non-paying individuals (friends, relatives, and co-workers) before offering this service to your paying salon clientele. To assure that you completely understand the process you should observe your "practice" clientele's hair extensions for 2-3 months before proceeding with an actual business transaction. Most problems will occur within the first few weeks, but in some cases, a change of maintenance products and/or their application can cause a breakdown of the adhesive or excessive shedding. It is also advisable to start with "small quantity" extension services, such as lightly filling out thin weight-lines or simply adding highlights or lowlights before attempting full head extension services. You should have successful results that last 2-3 months on a few different individuals to ascertain your understanding of the product line.*

**If you HAVE QUESTIONS OR NEED FURTHER TECHNICAL ASSISTANCE, PLEASE CALL 800.300.3473.**



# HAIR EXTENSION ADHESIVE SYSTEMS

## CLIENT QUESTIONNAIRE

NAME \_\_\_\_\_ DATE \_\_\_\_\_

STREET \_\_\_\_\_ PHONE \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ Zip \_\_\_\_\_

GENDER \_\_\_\_\_ Birthday \_\_\_\_\_

Please answer the following questions to help us better understand and serve your needs.

How did you hear of hair extension services? \_\_\_\_\_

How did you hear of this salon/extension artist? \_\_\_\_\_

Please give a brief explanation why you would like to wear hair extensions? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Have you ever worn hair extensions before? \_\_\_\_\_

If so, when and what type? \_\_\_\_\_

Are you interested in wearing extensions as a long term option for styling your hair? \_\_\_\_\_

Are you interested in extensions to help grow your hair out from it's present condition? \_\_\_\_\_

What is the longest your hair will grow on its own? \_\_\_\_\_

When was the last time you let it grow to that length? \_\_\_\_\_

What was your reason for cutting it? \_\_\_\_\_

\_\_\_\_\_

Please describe your normal hair maintenance program.

List all the products you use and how often. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How often do you visit the salon? \_\_\_\_\_

What professional hair services do you regularly receive? \_\_\_\_\_  
\_\_\_\_\_

How often do you change your hairstyle? \_\_\_\_\_

What is your long term goal for your hair? \_\_\_\_\_

Are you taking any medication(s) or under a physician's care? \_\_\_\_\_

If so, please list medication(s): \_\_\_\_\_  
\_\_\_\_\_

Are you currently experiencing an unusual amount of hair loss, or period of slow growth? \_\_\_\_\_

(Reason: Chemotherapy, stress, menopause, alopecia areata?) \_\_\_\_\_  
\_\_\_\_\_

Do you know of any allergies or sensitivities you may have to chemicals, medications, plastics, materials, etc? \_\_\_\_\_

If so, please describe. \_\_\_\_\_  
\_\_\_\_\_

Would you describe your scalp to be "tough, sensitive, very sensitive or normal"? \_\_\_\_\_

Please describe the water at your home and/or any other location where you frequently wash your hair? (soft, hard, well or city water, etc.) \_\_\_\_\_

Please list special interests, hobbies, work-out and sport activities. \_\_\_\_\_  
\_\_\_\_\_

Please take a moment to write out any questions or concerns regarding hair extension services so that we may discuss them in detail. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



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## HAIR EXTENSION ADHESIVE SYSTEMS

### Stylist Observations

PRESENT CONDITION OF THE  
CLIENT'S SCALP AND HAIR

#### HAIR

Texture: Fine, medium, coarse \_\_\_\_\_

Density: Thin, medium, thick \_\_\_\_\_

Problem areas due to breakage/thinning \_\_\_\_\_

Length \_\_\_\_\_ Style of cut \_\_\_\_\_

Natural wave pattern \_\_\_\_\_

Perm; wave/relaxer \_\_\_\_\_

Natural haircolor/level \_\_\_\_\_

Tint/highlights \_\_\_\_\_

Is the client's hair strong and healthy enough to support the extra weight and stress of the extension hair? \_\_\_\_\_

Additional comments \_\_\_\_\_

#### SCALP

Normal \_\_\_\_\_ Tight \_\_\_\_\_ Loose \_\_\_\_\_ Dry \_\_\_\_\_ Oily \_\_\_\_\_

Any scars? Placement and description \_\_\_\_\_

Other comments \_\_\_\_\_

Is the client's scalp suitable to sustain the extensions? \_\_\_\_\_

Is there any reason to restrict services or opt for a trial period? \_\_\_\_\_

# ESTIMATED COST of SERVICES

Client \_\_\_\_\_

Date \_\_\_\_\_

What is the desired style? \_\_\_\_\_

\_\_\_\_\_

Length \_\_\_\_\_

Density \_\_\_\_\_

Curl pattern \_\_\_\_\_



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## HAIR EXTENSION ADHESIVE SYSTEMS

### EUROPEAN EXTENSION HAIR

\_\_\_\_\_ Oz. of color # \_\_\_\_\_ @ \_\_\_\_\_ per oz. \_\_\_\_\_

\_\_\_\_\_ Oz. of color # \_\_\_\_\_ @ \_\_\_\_\_ per oz. \_\_\_\_\_

\_\_\_\_\_ Oz. of color # \_\_\_\_\_ @ \_\_\_\_\_ per oz. \_\_\_\_\_

\_\_\_\_\_ Oz. of color # \_\_\_\_\_ @ \_\_\_\_\_ per oz. \_\_\_\_\_

Sales Tax \_\_\_\_\_

**TOTAL FOR EUROPEAN HAIR** \_\_\_\_\_

### ASIAN EXTENSION HAIR

\_\_\_\_\_ Pieces of color # \_\_\_\_\_ @ \_\_\_\_\_ per pc. = \_\_\_\_\_

\_\_\_\_\_ Pieces of color # \_\_\_\_\_ @ \_\_\_\_\_ per pc. = \_\_\_\_\_

\_\_\_\_\_ Pieces of color # \_\_\_\_\_ @ \_\_\_\_\_ per pc. = \_\_\_\_\_

Sales Tax \_\_\_\_\_

**TOTAL FOR ASIAN HAIR** \_\_\_\_\_

### HAIRPIECE OR INTEGRATION SYSTEM

Price per unit \_\_\_\_\_

Sales Tax \_\_\_\_\_

**TOTAL** \_\_\_\_\_

### EXTENSION HAIR LABOR

Blending fee \_\_\_\_\_ per oz. x \_\_\_\_\_ oz. = \_\_\_\_\_

Wefting fee \_\_\_\_\_ per oz. x \_\_\_\_\_ oz. = \_\_\_\_\_

Perm/Waving fee \_\_\_\_\_ per oz. x \_\_\_\_\_ oz. = \_\_\_\_\_

**TOTAL FOR EXTENSION HAIR LABOR** \_\_\_\_\_

OTHER RELATED SERVICES

Haircut \_\_\_\_\_ Color \_\_\_\_\_  
Perm \_\_\_\_\_ Highlights \_\_\_\_\_  
Other \_\_\_\_\_

TOTAL FOR OTHER SERVICES \_\_\_\_\_

EXTENSION LABOR

# \_\_\_\_\_ extensions x \_\_\_\_\_ per extension = \_\_\_\_\_

Other methods incorporated \_\_\_\_\_ price \_\_\_\_\_

Comments \_\_\_\_\_

TOTAL FOR EXTENSION LABOR \_\_\_\_\_

COMBINE THE TOTALS FOR:

HAIR \_\_\_\_\_

HAIRPIECE/INTEGRATION SYSTEM \_\_\_\_\_

EXTENSION HAIR LABOR \_\_\_\_\_

OTHER RELATED SERVICES \_\_\_\_\_

EXTENSION LABOR \_\_\_\_\_

TOTAL ESTIMATED COST \_\_\_\_\_

- DEPOSIT \_\_\_\_\_

BALANCE DUE \_\_\_\_\_

Method of Payment \_\_\_\_\_

NOTES: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

AFTER CARE  
INSTRUCTIONS  
AND MAINTENANCE  
AGREEMENT FOR  
MONKEY BARRZ  
HAIR EXTENSIONS



*"the Missing Link"*

HAIR EXTENSION  
ADHESIVE SYSTEMS

Welcome to the world of "HAIR EXTENSIONS". We are confident you will experience the utmost satisfaction in choosing the MONKEY BARRZ HAIR EXTENSION ADHESIVE SYSTEM. This is an amazing service, still relatively new to many salons and their clientele. The following information has been provided to help you fully enjoy your "new hair". Whether this is your first experience, or you have been wearing extensions for years, we hope you will find many of the answers to your questions. A good line of communication with your hair extension artist is essential. Follow these simple guidelines and his or her expert advise. Enjoy!

## GENERAL INFORMATION:

Reasons for wearing hair extensions vary. For some, it's a way to grow their hair out from a bad cut or chemical damage. Other's cannot tolerate the stages in-between short to long. Some people need more volume, with or without additional length. Your normal hair growth will determine how long you will need to wear the additions. Will you always need them, or can your hair be restored to it's natural, healthy state?

Your initial process may require a maximum amount of hair extensions. As your natural hair grows longer, your artist may choose to install fewer extensions with each successive touch up. The length and fullness of your desired hairstyle will determine this process of elimination. You may be able to grow your hair out from it's present condition, following his/her recommendations. Of course, your particular hair growth cannot be guaranteed. Mother Nature has ultimately determined the capabilities of your hair and it's growth.

Touch ups for your extensions should be approximately every 8–12 weeks. This varies depending on the growth and texture of your hair. As a client's natural hair grows, the "point of attachment" will move farther and farther away from the scalp. Since hair grows approximately one half an inch per month, the extensions should be one to two inches away from the scalp at the time of your next extension appointment. If touch ups are postponed for a longer period of time, your natural hair will begin to experience stress due to the weight of the commercial hair. **MONKEY BARRZ ADHESIVE** is designed to last until the artist removes it. **DO NOT** disregard keeping your scheduled appointments because the adhesive is still working. Regular touch ups are critical in maintaining the health of your natural hair.

Another factor to consider is "hair shedding". The average person loses 50 to 100 hairs per day. Your hair will be unable to shed at its natural rate, being "trapped" in the adhesive bond. When the extensions are removed, it may look as if your losing a lot of hair at once. This can be an illusion. The artist will determine if this amount is normal or excessive. Most people can successfully grow their hair out without any permanent damage or thinning due to wearing hair extensions with **MONKEY BARRZ**.

Layering is usually necessary to blend your commercial and natural hair together. If you decide to discontinue wearing extensions before your hair can reach the desired length, the artist cannot be held responsible for this layered effect. As a professional, s/he will make every effort to create an attractive hairstyle after removing the extensions.

**SHAMPOOING: DO NOT SHAMPOO HAIR FOR 24 HOURS AFTER RECEIVING THE EXTENSION SERVICE.** **MONKEY BARRZ HAIR EXTENSION ADHESIVE** needs this 24 hour curing period to guarantee the best results for adhesion and durability.

Only use shampoos recommended by your extension artist. Although **MONKEY BARRZ** is designed for durability, one cleansing with the wrong shampoo may cause softening of the adhesive bonds. It would be impossible to test every product available today. Shampooing should be done every day or every other day at the least. Natural body oils can also create a "sticky" situation, so it is essential to remove them gently yet thoroughly from the scalp. Most hair we have worked with responds best to frequent cleansing. This ensures secure bonding, keeps the hair soft, and helps prevent "bunching" and tangling.

Braid your hair prior to washing and conditioning. Start washing at the scalp. Make sure you get the roots thoroughly clean, then work the shampoo down through the braided ends. You will need to rinse for a longer period of time. Pay special attention to the root area and rinse until your scalp and hair is squeaky clean.

## CONDITIONING:

There are several conditioners used by and recommended to our clients. The one thing to remember is to never, never, never apply any of them to the scalp. Begin the application 4-5 inches away from the MONKEY BARRZ attachments. Then work down through the braided ends of your hair. Always use a "rinse out" conditioner or reconstructor after shampooing. Sometimes "leave in" conditioners are also necessary, and should be applied in the same manner. If you simply "dump" these products on the top of your head, and work or rinse them through your hair, they will find their way to the points of attachment. The oils in these products will gradually permeate and soften the MONKEY BARRZ ADHESIVE. This could result in shedding or loss of the hair extensions, and create difficulty during the removal process. The same precautions apply when using "spray on" conditioners. Again, check with your extension artist before applying any products to your hair that are not on your list of recommended products.

## WATER:

Quality of water is another important factor which could noticeably affect the condition and appearance of your natural and extension hair. Soft water is preferable for washing all hair, natural and commercial. Washing with hard water (containing lots of chemicals and minerals, especially iron and/or sulfur) may result in breakage, tangling, and discoloration. If you are experiencing any of these symptoms, consult your extension artist to determine if you have a water related problem. You may find it necessary to treat the water supply that you are currently using to wash your hair.

Over exposure to chlorinated water adversely affects all hair, especially the lighter shades of commercial hair. This hair will usually take on a greenish tint. It may feel slimy when wet, and brittle when dry. Chlorine does not remove easily, if ever, once embedded in commercial hair, even with products designed for that purpose. Pools and hot tubs are the most obvious sources of highly chlorinated water. If you are experiencing chlorine water symptoms, you may want to check out your local water supply. Again, a home water filter may be necessary.

Exposure to salt water may not affect the MONKEY BARRZ ADHESIVE, but it is very harsh on commercial hair. Wash and rinse immediately after submersing your hair in salt water.

Avoid exposure to these types of water whenever possible. Don't stop having fun, simply pile your hair on top of your head. You'll look marvelous!

## BRUSHING, SLEEPING, EXERCISE & OTHER MISC. MAINTENANCE:

Having your extensions always look terrific requires proper grooming. This starts with brushing, combing, and separating them. The extensions will not “fall out” when these steps are done correctly. When you brush the extensions, hold the mid-shaft of the commercial hair and start brushing the ends first. If you have tangling, this will alleviate any discomfort and undue stress on your hair and scalp. You should brush and comb up to the point of attachment. Use your fingers to feel between each extension for any signs of matting. Do this on a daily basis. Your natural hair will grow out as normal, and you will decrease the risk of damage during the removal process. The proper styling tools are important. Consult your hair extension artist for the best combs and brushes for grooming your hair extensions. In most cases, it is not advisable to use round brushes in long hair.

Many normal hair styling techniques can be used with commercial hair. Blow drying and hot curling will not damage your extensions, however, do not place a curling iron or any other hot styling tool directly on the adhesive bonds. This is glue, it will melt.

Braid your hair before sleeping or exercising to minimize tangles and reduce stress on the extensions. Satin pillowcases also help minimize tangles, so go ahead...splurge. You deserve it!

Never sleep on your extensions when they are wet. This is especially critical if your extensions are done with commercial Asian or Indonesian hair. These types of hair are highly processed. They may tangle to such a serious degree that complete removal of the extensions may be necessary. Severely tangled hair is usually impossible to comb out. European hair can also be susceptible to this type of tangling, so don't risk it.

All chemical services, such as color or perms, should be done by *your* hair extension artist, or a stylist recommended by him/her. The artist or their salon cannot be held responsible for damage to your hair created by other individuals rendering any cosmetological service on you. Repairing damage created by other people is usually expensive, and very time consuming.

## ADDITIONAL INFORMATION:

If you are experiencing a problem with your extensions, call your hair extension artist immediately. Most serious complications can be averted if addressed right away. Do not attempt to remove or alter the extensions on your own or seek assistance from another hair stylist, salon or extension artist without consulting your extension artist first. Your hair extension artist is not responsible for any damage sustained to your hair if you do not allow him/her to work with your extensions exclusively, or by a colleague s/he has recommended.

If at any time your extension artist makes a determination that wearing MONKEY BARRZ is not a compatible extension process for your hair or scalp, s/he will suggest that the extensions be removed, either permanently or for a given period of time. In such a case, removal of the extensions will be at the client's expense. The artist reserves the right to refuse performing the service again, if in his/her professional opinion it is detrimental to the client's hair and/or scalp. In some cases, total removal of the extensions may not be necessary and the artist may opt to simply minimize the quantity of extensions or choose an alternative method.

Every client experiences hair extensions differently. For some client's it is an easy, relatively pain free experience. Even when properly applied, most client's experience an initial period of adjustment which may last 3-5 days. Soon after, the hair extensions will feel like your normal hair, only better! In some rare cases, a client may experience a high level of discomfort due to an overly sensitive scalp. Removal of the extensions might be the only solution to eliminate this client's discomfort. In such a case, the extension artist and/or salon is not responsible for financial reimbursement of this and related services. You, the client, have received the benefit. The extension service was provided in good faith and in reliance on both, the information provided by you on the *Client Questionnaire*, and the hair extension artist's professional observations. Unfortunately, even with careful planning and thorough consultations, there is no way to guarantee that each and every client can tolerate wearing MONKEY BARRZ or any other form of hair extensions.

If you are experiencing a problem with your extensions, call your hair extension artist immediately. Every attempt to accommodate you will be made if you are experiencing an emergency situation.

**RECOMMENDED PRODUCTS:**

DAILY SHAMPOO: \_\_\_\_\_

DEEP CLEANSING SHAMPOO: \_\_\_\_\_

RINSE CONDITIONER: \_\_\_\_\_

LEAVE IN CONDITIONER: \_\_\_\_\_

STYLING PRODUCTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I, THE UNDERSIGNED, CLIENT, HAVE READ THE *AFTER CARE INSTRUCTIONS AND MAINTENANCE AGREEMENT* AND UNDERSTAND THE CONTENTS. I AM FULLY INFORMED THAT ANY FAILURE TO FOLLOW THE RECOMMENDED MAINTENANCE GUIDELINES, INCLUDING RECOMMENDED PRODUCTS, COULD RESULT IN DAMAGE TO MY EXTENSIONS AND ULTIMATELY MY HAIR. I ASSUME ALL RESPONSIBILITY AND HEREBY AGREE TO HOLD MY HAIR EXTENSION ARTIST HARMLESS FOR ANY DAMAGES THAT MAY RESULT FROM MY NEGLIGENCE.

DATED \_\_\_\_\_

CLIENT \_\_\_\_\_

EXTENSION ARTIST \_\_\_\_\_

SALON \_\_\_\_\_

NEXT SCHEDULED MAINTENANCE APPOINTMENT \_\_\_\_\_

If you plan to reuse the commercial hair, shampoo with your DEEP CLEANSING SHAMPOO, and condition only the ends of your extension hair the morning of your scheduled appointment. Do not get conditioner on your scalp, or anywhere near the point of attachment. Thoroughly detangle and dry hair before arriving at the salon. An additional fee will be charged to properly prepare your commercial hair for reuse in the extension touch-up, if necessary.

COMMITMENT

DEPOSIT

AND

CANCELLATION

POLICY



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HAIR EXTENSION  
ADHESIVE SYSTEMS

Policy applicable TOWARDS ALL HAIR EXTENSION PROCESSES, i.e., braids, weaves, *MONKEY BARRZ* applications, etc.

CANCELLATION POLICY:

Due to the time allocated to an individual client for an extension process, a \$ \_\_\_\_\_ deposit is required at the time of scheduling. This deposit will be applied towards your bill at the time of your scheduled appointment. Due to the difficulty in rescheduling the time allocated originally for your appointment, if a cancellation occurs within 5 working days before the appointment, (based upon a Monday-Saturday work week), the deposit will be non-refundable. However, the deposit shall be applied towards an appointment rescheduled prior to that period or refunded if cancelled prior to that period.

Scheduled Appointment: \_\_\_\_\_

LAST DATE TO CANCEL OR RESCHEDULE: \_\_\_\_\_

METHOD of PAYMENT for Deposit: \_\_\_\_\_

I HAVE READ THE ABOVE policy REGARDING my COMMITMENT deposit and fully UNDERSTAND THAT AN UNTIMELY CANCELLATION OR RESCHEDULING of my appointment would RENDER my deposit NON-REFUNDABLE.

\_\_\_\_\_  
DATED

\_\_\_\_\_  
Client's Acknowledgement